Departure Survey Report

For Fiscal Year 2006

IOWA EXECUTIVE BRANCH



State of Iowa January 2007

Purpose

• This project was initiated by the Department of Personnel, now the Department of Administrative Services (DAS)— Human Resources Enterprise (HRE), to assist executive branch agencies in determining why employees leave their employ or state government as well as provide insight into past employee perceptions of their employer. As the workforce continues to age and at the same time the available workforce declines, employers must have data to manage their turnover effectively.

Objectives

- The specific objectives for this research are to:
 - Determine the most prevalent reasons employees separate from state employment.
 - Determine if departments are utilizing exit interviews.
 - Determine past employee perceptions about compensation and benefit issues.
 - Determine past employee perceptions about employee autonomy issues.
 - Determine past employee perceptions about coworkers/supervisors.
 - Determine past employee perceptions about diversity issues.
 - Determine past employee perceptions about communication issues.

Cost of Project

The costs for this project are based on the following:

	FY 2005	FY 2006	Total Project Costs
Postage Costs (sending)	\$570.60	\$642.00	\$3,674.00
Postage Costs (receiving)	\$231.00	\$275.10	\$1,289.65
Mailing Costs (10x13 envelopes)	\$184.68	\$207.79	\$1,247.39
Mailing Costs (9.5x11 envelopes)	\$183.35	\$206.30	\$1,238.36
Human Capital Costs	\$2,859.41	\$3,032.44	\$15,506.57
Survey Development Cost	\$0	\$0	\$3,289.60
Total Cost of Project	\$4,029.05	\$4,363.63	\$26,245.57

This Report

 The report that follows contains the methodology and key findings for the State of Iowa as an employer after the sixth year of data collection. <u>ALL TOTAL FIGURES</u> INCLUDE SIX YEARS WORTH OF DATA.

FY 2006 Exit Survey

Page 2 of 17

Sample

 The population for this year's survey consisted of all those executive branch employees who left state employment or made an interagency transfer over the course of fiscal year 2006. The population surveyed included 1,070 past and current employees comprised of 209 transfers, 281 retirees and early retirees, and 580 voluntary separations.

Sample Contact

- Packets were mailed throughout FY' 06 after an approximate lag period of 60 days from the date of separation. Each packet included a survey and postage paid return envelope.
- As of September 30, 2006, the designated cut-off date, the total return was as follows:

	<u>FY 2005</u>	FY 2006	<u>l otal Project</u>
Number Mailed	951	1,070	6,423
Returned Undeliverable	6	25	110
Net Delivered	945	1,045	6,313
Responses (n)	330	393	2,312
Response Rate	34.9%	37.6%	36.6%

Data Analysis

- The data collected in this study was edited, coded, entered and verified.
- Results have been generated to provide a total for the past 6 fiscal years.
- In addition, appropriate demographics have been provided and cross tabulations have been produced.
- The tabulated data have been thoroughly analyzed based on the purpose and objectives defined at the outset of the project.
- Frequencies have been calculated for all the questions on the survey.

KEY FINDINGS – DEMOGRAPHIC PROFILE OF TOTAL SAMPLE

Characteristics

	FY 2005	FY 2006	Total Project
Sub-samples			
Transfers	22.4%	23.4%	18.2%
Retirements	32.4%	32.3%	37.6%
Voluntary Separations	45.2%	44.3%	44.2%
<u>Gender</u>			
Male	36.1%	38.7%	41.2%
Female	63.9%	61.3%	58.8%
<u>Disability</u>			
Yes	4.8%	5.9%	5.7%
No	95.2%	94.1%	94.3%
Age Group			
18-29 years	14.0%	11.2%	12.0%
30-39 years	18.8%	18.8%	18.1%
40-49 years	20.7%	19.6%	17.6%
50-59 years	23.4%	25.2%	27.0%
60-69 years	23.1%	23.4%	24.1%
70+ years	0.0%	1.8%	1.1%
Ethnicity			
Caucasian	94.8%	94.9%	95.3%
African American	1.8%	1.3%	1.7%
Asian American	0.9%	0.8%	1.1%
Native American	0.6%	1.3%	.6%
Latino	1.8%	1.8%	1.4%
<u>Supervisor</u>			
Yes	14.6%	13.3%	16.3%
No	85.4%	86.7%	83.7%

FY 2006 Exit Survey

Page 4 of 17

Iowa Department of Administrative Services, HRE

1/2/2007

KEY FINDINGS – DEMOGRAPHIC PROFILE OF TOTAL SAMPLE

Characteristics

	FY 2005	FY 2006	Total Project
Length of Employment			
Less than 1 year	11.2%	12.7%	9.0%
1-5 years	28.9%	22.6%	28.9%
6-10 years	17.9%	17.8%	12.1%
11-15 years	7.9%	7.4%	8.9%
16-25 years	19.1%	17.3%	18.7%
25+ years	14.9%	22.1%	22.3%
Location			
Capitol Complex	23.4%	22.7%	25.6%
Regional	14.9%	13.8%	14.8%
Polk County	10.1%	6.6%	5.9%
DOT – Ames	2.5%	4.1%	2.4%
Institution	27.8%	29.3%	29.0%
Home Based	4.4%	3.3%	3.1%
Other	16.8%	20.2%	19.1%
Past Dept Employer			
Human Services	32.1%	33.8%	37.6%
Corrections	11.0%	13.8%	17.7%
Workforce Development	3.4%	3.3%	6.8%
Transportation*	4.3%	9.0%	6.0%
Education	4.9%	4.4%	5.7%
Public Safety	4.6%	2.8%	5.2%
Natural Resources	2.1%	4.1%	4.7%
Public Health	4.6%	3.1%	4.7%
Veteran's Affairs	3.7%	3.3%	4.0%
Administrative Services	1.2%	2.8%	3.2%
Agriculture	2.8%	1.5%	3.1%
Inspections & Appeals	3.7%	2.1%	3.1%
Revenue	1.8%	1.5%	2.6%
Auditor	3.1%	2.1%	1.5%
Public Defense	1.5%	2.1%	1.4%
All Others	15.2%	10.3%	10.5%

^{*}Data feed from IT was incorrect until 2003.

Top 5 reasons for Separating from State Employment

<u>Reason</u>	Percent of respondents listing this reason in 2005	Percent of respondents listing this reason in 2006	Total percent of respondents listing this reason*
 Working Conditions 	33.6%	34.9%	30.5%
2. Quality of Supervision	26.4%	25.2%	25.2%
3. Career Advancement			
Opportunity	23.9%	28.5%	23.7%
Organization Culture	17.9%	17.3%	17.2%
Co-Worker Relations	17.0%	15.0%	14.2%

^{*}Respondent could select more than one. Omits those who left because of retirement.

Length of Job Search

	<u>FY 2005</u>	<u>FY 2006</u>	Total Percent
Started search within the last 90 days	41.3%	27.3%	31.3%
Started search within the last 6 months	24.0%	35.6%	28.8%
Started search within the last year	14.8%	18.5%	20.3%
Started search over a year ago	19.8%	18.5%	19.6%

Employing Agency asked employee to reconsider leaving.

• 29.4% of respondents said that their previous department encouraged them to reconsider leaving in 2005. This number increased in 2006 to 27.4%.

Employing Agency encouraged employee to check other State employee career options. In 2005, 8.9% of respondents said that their previous department encouraged them to explore alternative state career options prior to leaving. This number increased slightly in 2006 to 10.5%.

Employee checked into other options that would have allowed him/her to stay.

 In 2005, 44.8% of respondents said they, in fact, did check into options that would have allowed them to stay with the State prior to leaving. This number increased in 2006 to 42.1%.

Employing Agency conducted an Exit Interview.

• 25.4% of respondents said that their previous department conducted an exit interview prior to leaving in 2005, with a decrease to 33.2% in 2006.

Page 6 of 17

Individual Survey Items

I would apply for another position with the State of Iowa if I were looking for work (35).

	Strongly Disagree	-2-	-3-	-4-	-5-	Strongly Agree
2005 2006 Total	10.4% 8.6% 11.6%	4.0% 5.2% 6.2%	5.5% 9.4% 8.6%	19.9% 15.1% 16.0%	24.8% 23.6% 23.5%	35.3% 38.2% 34.1%
	26.4% disagreed	26.4% disagreed to some degree			% agreed	to some degree

Compensation & Rewards

I was recognized when I did exceptional work (1).

	50.4% disagreed to some degree			49.6% agreed to some degree		
Total	16.6%	16.8%	17.0%	19.4%	17.4%	12.8%
2006	16.9%	16.1%	16.4%	17.4%	20.0%	13.2%
2005	18.1%	14.1%	18.7%	19.9%	15.3%	13.8%

The benefits I received met my expectations (2).

	16 00/ diagram	16.8% disagreed to some degree			83.2% agreed to some degree		
Total	2.9%	4.4%	9.5%	19.5%	35.6%	28.0%	
2006	2.8%	3.9%	8.3%	16.0%	34.9%	34.1%	
2005	3.4%	3.4%	10.7%	18.0%	34.8%	29.9%	

I was paid fairly for the work I did (3).

	31.5% disagre	31.5% disagreed to some degree		68.5% agreed to some degree		
Total	7.5%	10.5%	13.5%	20.2%	29.1%	19.2%
2006	8.1%	9.4%	12.8%	17.8%	29.5%	22.5%
2005	8.6%	10.7%	10.7%	22.4%	29.8%	17.8%

My pay was similar to employees performing the same jobs in the private sector (4).

	51.1% disagreed to some degree			48.9% agreed to some degree			
Total	15.1%	16.9%	19.1%	21.3%	16.7%	10.9%	
2006	13.6%	12.2%	20.2%	22.6%	19.7%	11.7%	
2005	13.9%	17.6%	19.5%	19.8%	18.6%	10.5%	

FY 2006 Exit Survey

Page 7 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree

I was asked to do an appropriate amount of work for the amount I was paid (19).

	36.0% disagre	sagreed to some degree		64.0% agreed to some degree		
Total	10.6%	13.0%	12.4%	20.9%	27.0%	16.1%
2006	11.1%	11.1%	9.8%	23.3%	29.3%	15.3%
2005	11.4%	13.6%	14.8%	20.7%	23.1%	16.4%

Work Tools

My office environment helped me provide quality products and services (5).

2005	10.2%	17.6%	17.6%	26.6%	18.0%	9.9%
2006	12.1%	19.7%	21.0%	20.7%	18.9%	7.6%
Total	13.7%	16.3%	20.2%	22.6%	18.4%	8.8%
	50.1% disagree		egree	49.9	% agreed to	some degree

The training I received permitted me to update and expand my skills (6).

	43.1% disagre	ed to some de	egree	56.9	% agreed to	some degree
Total	12.8%	14.2%	16.1%	24.0%	22.6%	10.4%
2006	12.6%	14.4%	15.2%	22.9%	24.7%	10.1%
2005	14.6%	13.1%	16.2%	23.2%	22.3%	10.7%

The technology I was provided was sufficient to accomplish my work (7).

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Total 6.0% 8.	9% 15.9%	25.0%	30.9%	13.5%
2006 6.5% 8.	3% 13.5%	24.9%	31.6%	15.3%
2005 4.6% 6.	4% 16.8%	26.3%	32.1%	13.8%

I was provided the necessary orientation and training to successfully carry out my job duties (9).

	39.9% disagre	ed to some de	egree	60.1	% agreed to	some degree	
2006 Total	10.4% 9.7%	11.7% 12.7%	16.4% 17.5%	21.1% 22.9%	27.4% 25.0%	12.8% 12.2%	
2005	9.5%	10.7%	18.0%	23.2%	25.0%	13.7%	

FY 2006 Exit Survey

Page 8 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree I was given complete and accurate information regarding my job duties prior to accepting the job I recently vacated (17).

Total	9.6% 36.8% disagre	11.1%	16.0%	23.1%	25.3%	some degree
2006	10.2%	12.5%	14.6%	23.2%	24.7%	14.8%
2005	7.1%	9.6%	17.3%	20.4%	29.1%	16.4%

Policies and procedures were clear and aided me in performing my job (24).

	40.0% disagreed to some degree			60.0	% agreed to	como docreo
Total	11.4%	11.6%	17.0%	22.6%	24.9%	12.6%
2006	12.1%	11.1%	16.8%	21.4%	26.6%	11.9%
2005	10.7%	11.3%	16.6%	23.0%	24.8%	13.5%

Communication

Communication was open and informative within my work unit (13).

2005	19.8%	13.7%	15.5%	19.5%	18.9%	12.5%
2006	22.3%	15.6%	15.1%	15.8%	20.0%	11.2%
Total	20.4%	16.0%	15.6%	16.9%	19.1%	12.0%
	52.0% disagreed to some degree			48.0	% agreed to	some degree

My department's vision, mission, and goals were communicated to me (14).

	34.5% disagre	34.5% disagreed to some degree			65.5% agreed to some degree		
Total	9.4%	9.2%	16.0%	22.6%	25.6%	17.3%	
2006	7.7%	8.0%	16.2%	20.6%	30.4%	17.0%	
2005	10.4%	7.7%	15.3%	19.3%	27.3%	19.9%	

I had a clear understanding of how I contributed to the mission of my department (15).

	35.3% disagreed to some degree				64.7% agreed to some degree		
Total	8.6%	11.1%	15.5%	20.7%	27.0%	17.0%	
2006	8.5%	10.8%	14.4%	19.0%	31.1%	16.2%	
2005	9.1%	11.9%	14.0%	19.2%	28.0%	17.7%	

FY 2006 Exit Survey

Page 9 of 17



I received	Strongly Disagree timely and effective fe	-2- eedback at	-3- pout my p	-4- erformand	-5- ce (16).	Strongly Agree
2005 2006 Total	13.8% 15.5% 17.2%	18.8% 14.7% 17.5%	19.7% 17.8% 18.3%	18.5% 20.9% 19.2%	19.7% 18.6% 17.4%	9.5% 12.4% 10.3%
Total 17.2% 17.5% 18.3% 19.2% 17.4% 53.0% disagreed to some degree 47.0% agreed to						

Intrinsic Value & Autonomy

There were career advancement opportunities for me if I had chosen to stay (8).

	77.8% disagreed to some degree			22.2% agreed to some degree		
Total	41.8%	21.9%	14.1%	11.0%	6.9%	4.3%
2006	39.2%	20.9%	17.8%	9.9%	7.6%	4.7%
2005	40.0%	21.2%	14.2%	12.3%	7.7%	4.6%

The work I was required to do was meaningful (18).

	17.2% disagre	egree	82.8% agreed to some degree			
Total	3.2%	4.5%	9.5%	18.3%	31.6%	32.9%
2006	2.6%	3.9%	9.0%	19.8%	31.7%	33.0%
2005	3.7%	3.4%	9.5%	16.6%	32.8%	34.0%

The work I was required to do was enjoyable (20).

2005	4.6%	9.5%	13.2%	27.3%	27.0%	18.4%	
2006	5.4%	10.3%	12.9%	22.2%	26.9%	22.2%	
Total	6.0%	8.8%	13.9%	23.6%	27.9%	19.7%	
	28.8% disagre	8.8% disagreed to some degree			71.2% agreed to some degree		

The work I performed was consistent with my career interests (21).

	26.2% disagreed to some degree			73.8% agreed to some degree			
Total	5.3%	7.5%	13.3%	21.6%	30.9%	21.4%	
2005 2006	3.1% 4.4%	9.3% 7.0%	10.8% 13.1%	24.5% 22.5%	29.4% 30.0%	22.9% 23.0%	

FY 2006 Exit Survey

Page 10 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree

My job gave me opportunities to serve the citizens of Iowa and "make a difference" (29).

	19.6% disagreed to some degree			80.4% agreed to some degree			
Total	4.8%	5.2%	9.7%	18.6%	28.6%	33.2%	
2006	3.6%	3.9%	10.1%	19.6%	26.0%	36.9%	
2005	4.9%	2.8%	7.1%	19.7%	29.5%	36.0%	

My job met my personal expectations and was in line with my personal goals (30).

2005	4.3%	12.3%	15.0%	26.1%	25.5%	16.9%
2006	6.2%	9.8%	15.2%	24.0%	25.0%	19.8%
Total	7.4%	10.4%	15.5%	22.2%	27.6%	16.9%
	33.3% disagreed to some degree			66.7	/% agreed to	some degree

The work I performed was consistent with my skill level (32).

	24.7% disagreed to some degree			75.3% agreed to some degree			
Total	7.5%	7.5%	9.6%	16.6%	34.5%	24.2%	
2006	7.0%	4.2%	10.9%	15.1%	36.4%	26.5%	
2005	8.3%	7.4%	6.8%	19.8%	34.6%	23.1%	

I was encouraged to develop to my maximum potential (33).

	42.6% disagreed to some degree			57.4% agreed to some degree		
Total	14.8%	12.2%	15.6%	19.4%	21.9%	16.1%
2006	14.2%	10.9%	16.3%	16.5%	25.3%	16.8%
2005	14.6%	11.8%	15.8%	22.9%	18.9%	16.1%

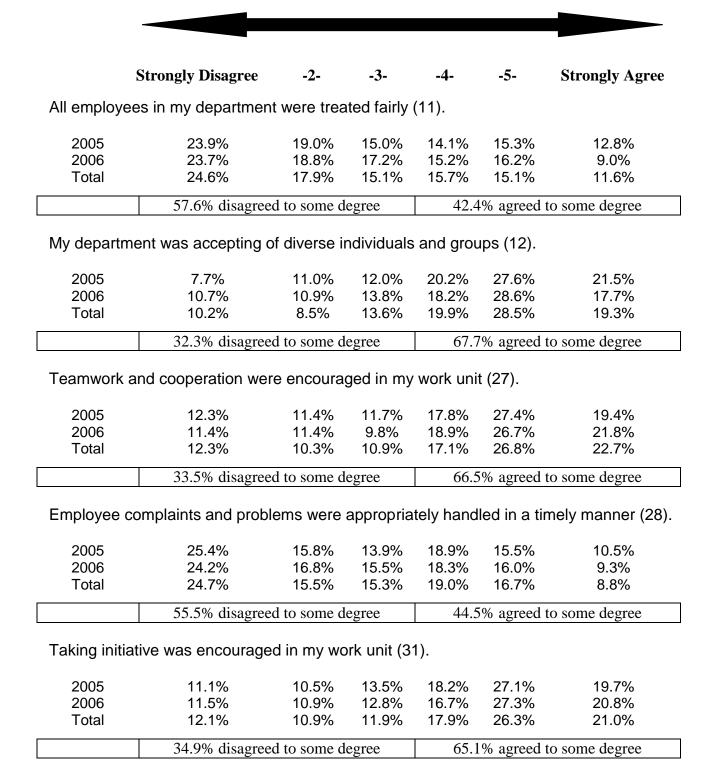
Organizational Culture

I was never harassed or treated poorly at work (10).

	44.3% disagreed to some degree			55.7% agreed to some degree			
Total	20.6%	11.5%	12.2%	13.0%	20.4%	22.4%	
2006	22.8%	12.2%	12.4%	10.6%	19.9%	22.0%	
2005	18.1%	14.7%	13.2%	11.3%	20.6%	22.1%	

FY 2006 Exit Survey

Page 11 of 17



FY 2006 Exit Survey

Page 12 of 17



Strongly Disagree -2- -3- -4- -5- Strongly Agree

Supervisor Perceptions

I had a good working relationship with my immediate supervisor (22).

2005 2006	14.1% 14.5%	11.7% 7.8%	10.1% 8.8%	14.1% 13.0%	21.2% 23.6%	28.8% 32.4%
Total	13.8%	8.5%	9.7%	13.7%	23.7%	30.6%
	32.0% disagreed to some degree			68.0% agreed to some degree		

The supervision provided to me was effective (23).

	42.8% disagreed to some degree			57.2% agreed to some degree		
Total	19.0%	11.5%	12.3%	15.4%	23.0%	18.9%
2006	19.2%	10.6%	11.9%	16.4%	20.5%	21.3%
2005	19.9%	11.7%	10.1%	17.8%	21.2%	19.3%

My supervisor let me know that he/she valued my contributions (25).

	40.5% disagreed to some degree			59.5% agreed to some degree		
Total	18.0%	11.9%	10.6%	14.3%	22.2%	23.0%
2006	17.9%	12.7%	9.8%	13.0%	22.8%	23.8%
2005	19.1%	8.9%	12.9%	16.9%	19.4%	22.8%
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Co-worker Perceptions

FY 2006 Exit Survey

I had a good working relationship with my co-workers (26).

2005	4.0%	3.4%	6.8%	16.0%	35.7%	34.2%	
2006	3.6%	5.4%	5.2%	15.2%	32.7%	37.9%	
Total	3.8%	3.9%	6.2%	14.4%	35.1%	36.6%	
	13.9% disagreed to some degree			86.1% agreed to some degree			

The State employees I knew were hard-working and took pride in the work they did (34).

	20.8% disagreed to some degree			70.2% agreed to some degree			
Total	7.0%	8.9%	13.9%	21.4%	28.5%	20.3%	
2006	7.5%	8.8%	13.5%	21.2%	28.8%	20.2%	
2005	8.6%	8.3%	13.2%	22.5%	26.5%	20.9%	

Iowa Department of Administrative Services, HRE

Prepared by: Pete Peterson 1/2/2007

Page 13 of 17

Top 5 things past employees liked about their employment with the State

	Liked Most	Percent of respondents in 2005	Percent of respondents in 2006	Total percent of respondents *
1.	Made Multiple Choices*	40.4%	46.2%	40.0%
2.	Benefits	19.8%	15.6%	16.6%
3.	Co-Worker Relations	11.4%	13.0%	12.5%
4.	Retirement Benefits	7.4%	8.6%	9.6%
5.	Rate of Pay	7.4%	6.2%	7.7%

^{*}Respondent was only supposed to select one.

Top 5 things attracting past employees to their current jobs

Attracting Feature	Percent of respondents in 2005	Percent of respondents in 2006	Total percent of respondents *
 Career Advancement 			
Opportunity	24.2%	30.4%	25.6%
2. Working Conditions	29.4%	25.8%	24.3%
3. Rate of Pay	23.9%	21.2%	18.9%
4. Organizational Culture	14.5%	15.1%	13.7%
5. Opportunity for Training	13.9%	11.5%	11.9%

^{*}Respondent could select more than one.

Top 5 things past employees liked least about their employment with the State

	Liked Least	Percent of respondents in 2005	Percent of respondents in 2006	Total percent of respondents *
1.	Made Multiple Choices*	30.7%	42.0%	33.5%
2.	Quality of Supervision	14.6%	11.1%	13.1%
3.	Career Advancement Opportunity	15.8%	11.9%	12.8%
4.	Organizational Culture	9.3%	10.5%	11.6%
5.	Working Conditions	10.8%	9.2%	10.6%

^{*}Respondent was only supposed to select one.

FY 2006 Exit Survey Page 14 of 17 Iowa Department of Administrative Services, HRE

Revisit of Objectives

Determine the most prevalent reasons employees separate from state employment.

Based on the 6-year aggregate sample, respondents list the top reason for leaving to be, "Working Conditions" followed closely by "Quality of Supervision" and "Career Advancement Opportunity". These three reasons were also three of the top five things listed as aspects of state employment least liked by respondents. Further, perceptions of "Career Advancement Opportunity" and "Working Conditions" provided by other employers were the top two attracting features to the respondents.

Determine if departments are utilizing exit interviews.

Unfortunately, only a little over 30.5% of respondents stated that their previous state employer conducted an exit interview, based on the 6-year aggregate sample. There has been an overall decrease since this survey was implemented in 2001. In 2001, 34.4% of respondents stated in the affirmative their previous State employer performed this important step. In 2006, this number has dropped slightly to 33.2%. This is a window from which a department can ascertain and provide feedback about their particular operation.

Determine past employee perceptions about compensation and benefit issues.

Based on the 6-year aggregate sample, respondents perceived their benefits in a very positive light. Over 83% of respondents felt the benefits offered met their expectations (2), and it was the single most often cited aspect of working for the State that respondents liked. On the other hand, just under half of the respondents felt they earned less than people working the same jobs in the private sector. Interestingly, "Rate of Pay" was not a major reason listed for leaving but it was the third highest attracting feature perceived to be offered by other employers. Most employees felt they were paid fairly (3) and asked to do an appropriate amount of work for what they were paid (19).

Determine past employee perceptions about employee autonomy and intrinsic value.

Although most respondents believe the work they performed as a state employee was meaningful (18), enjoyable (20), consistent with their career interests (21) and perceived skill levels (32), and allowed them to serve lowa citizens and "make a difference" (29), just over half of these same respondents did not feel they could develop to their full potential (33) nor did they believe that there were career opportunities if they had chosen to stay (8), over 77% answered negatively on item 8. This last perception is especially dangerous to the State due to the fact that perceived career advancement opportunities appear to be a major reason for leaving and a major attracting feature of other employers.

Determine past employee perceptions about co-workers/supervisors.

Respondents as a group did not provide overly negative responses to any of the questions regarding supervision (22, 23, and 25). However, it was cited as the fourth highest reason for leaving and one of the top five factors cited as "liked least" about employment with the State.

Determine past employee perceptions about co-workers/supervisors.

The two items dealing with co-worker perceptions (26 & 34) were two of the most positive items responded to on the survey and perceptions about co-workers/supervisors was listed as one of the top 5 things liked most about state employment.

Determine past employee perceptions about diversity issues.

In the future, as more data is collected comparisons will be possible between ethnic groups on all items and especially those items falling under the heading of Organizational Culture in this report. Unfortunately, all that can be said on this topic now is that two-thirds of respondents felt their past department was accepting of diverse individuals (12). A majority of the respondents, however, did not feel that all employees in their past department were treated fairly (11). Unfortunately, because the numbers do not allow it, race cannot be tested as a factor in this perception.

Determine past employee perceptions about communication issues.

Over half of the respondents disagreed that communication was open and informative within their past work unit (13) and that feedback was timely and effective regarding performance (16).

Conclusion

Based on the 6-year aggregate sample, it appears that out of the 35 individual items on the survey, only 14 items could be said to have received very positive responses (over 2/3rds agreement with an item). This is not too surprising as this is an exit survey and respondents are likely to be somewhat more negative/honest in their responses. Regardless, there are many positives to be found. Only eight items have over 50% of the respondents disagreeing with a specific item, so in most cases the majority of respondents are answering positively to the questions. More importantly almost 74% of the respondents agreed to some degree that they would likely apply for another position with the State if they were looking.

After reviewing this report the reader should realize that all the objectives for this project have been met to some degree. The nature of this type of survey is dependent on the population of interest and as such the usefulness will grow over time as more data becomes available. At some later date, differences between specific departments and groups will be made. The response rate is promising and over time the different subgroups will reach a level where group comparison and more significance testing will be possible.